

**TESTIMONIAL of SUITABILITY FOR PRIESTLY MINISTRY**  
*(Temporary Diocesan Assignment)*

Rev. James D. Proffitt, Vicar for Clergy  
Archdiocese of Baltimore  
320 Cathedral Street  
Baltimore, MD 21201

Dear Father Proffitt:

The **Rev.** \_\_\_\_\_ is seeking to exercise priestly ministry in the Archdiocese of Baltimore. I have carefully reviewed our personnel files, and all other records, which we maintain, and I have consulted with those who served with him in the works he has been assigned under our authority. Based on these inquiries, and on my own personal knowledge, I am able to make each of those statements listed below which I have initialed:

\_\_\_\_\_ He is a priest in good standing of the \_\_\_\_\_.  
*(Diocese or Religious Order)*

\_\_\_\_\_ He has never been involved in any incident, to my knowledge, which might adversely affect his performance as a priest.

\_\_\_\_\_ He has no mental, moral, emotional, or physical condition, which might adversely affect his performance as a priest.

\_\_\_\_\_ He has never behaved in such a way as to indicate that he might be suffering from alcoholism or other forms of substance abuse.

\_\_\_\_\_ He has never been suspended or otherwise canonically disciplined.

\_\_\_\_\_ He has never behaved in such a way as to indicate that he might deal with minors in an inappropriate manner.

\_\_\_\_\_ He has never behaved in such a way as to indicate that he might engage in sexual behavior inconsistent with priestly celibacy.

\_\_\_\_\_ No criminal charges have ever been brought against him, and he has no criminal record.

Based on my inquiries and on my personal knowledge, **Rev.** \_\_\_\_\_, is a man of good moral character and reputation, and is fully qualified to serve as a priest in an effective and suitable manner in the Archdiocese of Baltimore.

I hereby grant him permission to seek to exercise priestly ministry in the Archdiocese of Baltimore for an indefinite period of time consistent with his assignment as \_\_\_\_\_ and not undertaken for the purpose of seeking incardination in the Archdiocese.

Date: \_\_\_\_\_

(Seal)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Email Address

*Please print on the diocesan or religious order letterhead and add an explanatory note for any item not initialed above.*

*Please email completed letter to [clergy@archbalt.org](mailto:clergy@archbalt.org) or fax to 410-547-3152.*

*Original, signed/stamped letters should be mailed to the Archdiocese of Baltimore, Office of Clergy Personnel  
320 Cathedral St., Baltimore, MD 21201.*