



Summer is the time for learning!

Human Resources presents two more Management Essentials Micro-Lessons:

Micro-Lesson #3: Feedback – How To Give and Receive This Gift Well

Date/Time: Tuesday, August 18th from 10 a.m. to 11 a.m.

This lesson will offer methods for giving and receiving feedback to enhance working relationships and help improve our own self-awareness and that of our employees.

To register, please use this GoToWebinar link:

<https://attendee.gotowebinar.com/register/6393872730021079307>

Micro-Lesson #4: Employment Law Overview - What You Need to Know to Supervise Successfully

Date/Time: Tuesday, September 1st from 12:00 p.m. to 1:00 p.m. (LUNCH & LEARN)

This lesson will review the Federal and State laws that govern how we hire, pay, record work hours, administer leave and handle compliance issues related to our employees.

To register, please use the GoToWebinar link:

<https://attendee.gotowebinar.com/register/5716487805404184587>