

March 25, 2021

## **Archdiocese of Baltimore: Transportation Policy (COVID-19)**

### Parish Sponsored Off-Campus Activities

1. All parish-sponsored, off-campus travel must be pre-approved by the pastor, parish administrator or his/her designees. Ministries planning to travel off campus must obtain approval before entering into any contract of service with a transportation vendor or before entering a rental agreement. Parish vehicles are not to be used for group travel off of the parish campus without the required approval as well. The individual responsible for planning the trip must ensure all travel restrictions or limitations that could impact the planned trip are addressed and reviewed as needed with the pastor, parish administrator or their designee when seeking approval.
2. Each passenger must complete a wellness screening before boarding the vehicle. The wellness check must verify the following:
  - The passenger is not currently experiencing any COVID-like symptoms
  - The passenger has not been exposed to anyone within the past 10 days that is COVID positive or presumptive COVID positive
  - The passenger cannot be awaiting test results for a COVID test, unless such test was administered for reasons other than the individual being suspected of having COVID or having had close contact with someone with or suspected of having COVID.
  - Checking of each occupant's temperature with a touchless thermometer before entering the vehicle is strongly recommended.
3. Hand sanitizer shall be provided as each occupant enters the vehicle. Each occupant shall be encourage to thoroughly sanitize their hands.
4. All vehicles capacities, whether private passenger, multi-purpose specialty activity buses, buses or any other forms of transportations must be limited so as to allow for appropriate social distancing. Passengers must sit as physically distant as possible
5. All occupants of the vehicle must wear face coverings.
6. Windows should remain at least partially open for the duration of the trip to provide additional ventilation. If safe to do so, windows should remain partially opens as well between each leg of the trip.

7. Limit the use of the air conditioning and the heat when the vehicle's windows cannot remain open.
8. When groups are traveling together using multiple vehicles, every effort should be made to assign individuals to travel groups that remain consistent throughout the individual trip and, if possible, throughout the series of trips.
9. Ensure those vehicles that provided by transportation operators are thoroughly cleaned prior to use.
10. Each parish shall provide to parent's the opportunity to transport their child directly to and from the venue.
11. Eating on the bus or vehicle is discouraged and should only occur if alternatives are less safe.
12. Occupants may momentarily remove the mask to consume a drink which the passenger has brought on board.
13. During the travel, stops shall be limited as much as reasonable where occupants will be exposed to others. These include, rest stops, gas stations and convenience stores. Stops where all occupants can remain away from others, beyond the occupants of the vehicle, are permitted.