# **Fall 2019 Training Schedule**

**Wednesday, October 16th – ComPsych Guidance Resources presents:**

**Lunch & Learn Webinar at Noon: Basics of Estate Planning**

This webinar will explore the decisions you can make now to help protect your family’s financial future.

To register, click on the link below:

<https://attendee.gotowebinar.com/register/258949683102300929>

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**Tuesday, October 22nd – Dealing with Challenging People**

**Webinar at 11:00 a.m. - presented by Regina McCurdy and Molly Fern**

This webinar will offer guidance to deal with difficult interactions, such as an angry parent, a disrespectful colleague or an unreasonable volunteer.

To register, click on the link below:

<https://attendee.gotowebinar.com/register/2625881558360151809>



**Friday, November 8th – A Brief History of the Archdiocese of Baltimore**

**In-Person Lunch & Learn Session at Noon with Dr. Tricia Pyne, Director of the Archives of the Archdiocese of Baltimore**

Come join us in Borders Hall to hear about how the AOB came to be!

Pizza and drinks will be served – RSVP: Molly Fern – mfern@archbalt.org

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**Wednesday, November 13th – ComPsych Guidance Resources presents:**

**Lunch & Learn Webinar at Noon – Forgiving Yourself and Others**

This webinar will help us learn how to let go of past mistakes and hurts and embrace the blessing of forgiveness.

To register, please click on the link below:

[**https://attendee.gotowebinar.com/register/6078628445036933889**](https://attendee.gotowebinar.com/register/6078628445036933889)

# **Friday, November 15th—Management Essentials**

# **In-person class from 9 a.m.—4 p.m. at the Catholic Center**

# This class covers the “basics” for leaders: giving effective feedback, evaluating work performance, conflict resolution, employment laws, etc.

# To reserve a seat in this class, email Molly Fern: mfern@archbalt.org.

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**Wednesday, November 20th – The Family Medical Leave Act: Getting to**

**Know the Basics**

**Webinar at 11:00 a.m. - presented by Molly Fern**

This webinar will provide an overview of the Family Medical Leave Act and explain how to properly administer leave under this law.

To register, click on the link below:

<https://attendee.gotowebinar.com/register/2942227547311391757>