

The National Catholic Youth Conference (NCYC) is an exciting, biennial three-day experience of prayer, community, and empowerment for Catholic teenagers and their adult chaperones. The schedule includes general sessions and workshops addressing a wide variety of topics as well as opportunities for reconciliation, daily liturgy, and special activities such as concerts, a dance, and comedy club. The thematic park is a unique venue incorporating traditional exhibits with interactive educational and recreational activities.



The next NCYC will be in Kansas City, Missouri, November 19-21, 2009. The theme is **Christ Reigns**. More than 23,000 attendees are expected to participate.

Archdiocese of Baltimore Delegation Packages

Delegation Package A: Entire Delegation Package including travel coordinated by the DYYAM

The Archdiocese of Baltimore NCYC package is **\$885.00** which includes airfare, ground transportation, hotel accommodations, NCYC conference registration, nightly snack in hotel rooms, and promotional items. Presently, group size is limited to 400, registrations will be accepted on a *first-come, first-serve* basis. Spots may be held with a \$200 deposit and indication of gender of participant.

Delegation Package B: Entire Delegation Package with travel coordinated on your own

Due to the current financial crisis, the Archdiocese of Baltimore is providing “alternate travel package B” which includes the entire original delegation package except travel. The price for package B is **\$540.00**. Should your parish/ school receive a donation of frequent flier tickets or points to aid the young people in travelling, we would not want to prevent you from utilizing them. Items to consider:

- The Division will still provide transportation between the airport to the hotel provided that your arrival and departure times are within a reasonable window. Groups should plan to arrive on Thursday, November 19th between 10:00 AM and 4:00 PM. Groups should plan their departures from Kansas City on Sunday morning starting at 6:00 AM.
- Groups must notify the Division of Youth and Young Adult Ministry of their travel schedule and give us cell phone numbers so that we can be in communication, if needed, as you travel.
- Groups will be responsible for supervision of all youth throughout the travel process. No youth may travel on a separate airline without a chaperone.
- The schedule for check-in to the hotel for Thursday may vary. Check in to hotels is dependent on arrival times and when the hotel can make the rooms available. Some groups may not be able to check into their rooms until after Thursday night’s opening session. Arrangements will be made to safely store luggage so that groups can proceed to the conference.
- Groups that decide to drive need to be mindful of the following: Chaperones should not be primary drivers. Vehicles will need more than one driver. Groups should consider bringing extra adults to serve as drivers. The Division recommends that those who wish to drive hire a bus operated by professional drivers. Please contact the DYYAM for additional information about housing a non-registered driver.



Hotel

Accommodations in the hotel are 4 youth or 2 adults per room. We can only guarantee that parish/school groups will be kept together if the number of male and the number of female youth participants are divisible by 4 and your adult participants are divisible by 2. Otherwise, some participants in your group will be separated. If you have specific rooming requests, please submit them in writing to the Division of Youth and Young Adult Ministry to the attention of Ann Marie League by **September 15th, 2009**. Special rooming requests will be taken into consideration and honored, if at all possible.

Ratio/ Child Protection

Adult to youth ratio for this event is 1 adult to 6 youth. For each additional adult beyond the 1 to 6 ratio there will be a charge of \$50.00. **All adults who are traveling or ministering to young people as a part of the Archdiocese of Baltimore delegation to NCYC must be in compliance with the Archdiocesan policies in regards to Child and Youth Protection. It is the parish/ school's responsibility to confirm that this is so.**

Forms to Complete

- 1. Group Form:** Complete the Group Registration Form and return as soon as possible (must be submitted with a non-refundable deposit of \$200.00 per person)

IMPORTANT REMINDERS!!! All Federation Form "G's" for both adults and youth **MUST BE NOTORIZED** before sending to the Division of Youth and Young Adult Ministry. To avoid penalty fees, all forms must be to the Division of Youth and Young Adult Ministry by **September 15, 2009!**

- 2. Forms for Youth:** After you have completed the Baltimore NCYC Group Registration process, begin having all high school aged young people fill out both of the two forms, which are included in this packet.

Form One: Permission form and Release for the Archdiocese of Baltimore

Form Two: NFCYM/ NCYC Liability Waiver and Permission Form (Form G) Youth Participant *(must be notarized to be processed/ Spanish Version Also Included)*

All permission forms for high school aged young people must be signed by the parent/guardian of the participant. Please do not make any changes to this permission form; it was designed specifically for this program so there is no need to alter it. Please keep a copy of the permission form to carry with you throughout NCYC.

- 3. Forms for Adults:** All adults must fill out the **NFCYM/NCYC Liability waiver and permission form (Form G) Adult Participant.** *(must be notarized to be processed/ Spanish Version Also Included)*





Timeline/ Deadlines

All items must be received by the Division of Youth and Young Adult Ministry at 320 Cathedral Street, Baltimore, MD 21201 by the deadline date listed below:

April 15, 2009 - Applications are due to our office for scholarships for the cost of registration to the conference [\$195] are available through NFCYM's Foundation – CYFUSA. You can find more information at about scholarship money to NCYC in the last issue of COMPASS.

July 1, 2009 - \$200.00 deposit per person attending, group registration form and indication of gender of participant will hold delegation attendee slot.

September 15, 2009 - \$250.00 additional dollars per person as well as **all forms notarized, completed, and returned.**

October 1, 2009 – Final Payment Due

Registration is on a *first-come, first-serve* basis and NCYC fills up rather quickly. Should registrations not meet our expectation the Division of Youth and Young Adult Ministry will re-evaluate our room block and reduce our total number of participants if necessary on **July 1st**. It is the group leader's responsibility to keep the Division of Youth and Young Adult Ministry informed of additions, deletions, and substitutions to your group list.

Additional Fees from the NFCYM (for late, cancelled, or substituted)

These fees are from NFCYM not the Division of Youth and Young Adult Ministry so waiving these fees is not possible, regardless of your circumstance. Please note:

Late registration fee - \$50.00 if postmarked after September 15th,

Cancellation Fee - \$50.00 Refund of the registration cost minus the cancellation fee is still possible, after that date no refund will be issued before Oct. 16th. (Hotel, travel not refundable)

Substitution Fee \$30.00 for substitutions handled by our office, after Oct. 5th substitutions must be handled at the conference registration table.

Replacement Name Badge Fee \$10.00 per occurrence.

Should you have any questions, please contact Ann Marie League via phone at 410-547-5370 or you may via e-mail at aleague@archbalt.org



Tentative 2009 NCYC Schedule

Thursday, November 19th

The AOB delegation will travel on Thursday Morning
12:00 P.M.–4:00 P.M. Thematic Park Open Convention Center
4:00 P.M.–6:00 P.M. Regional Liturgies
7:00 P.M.–10:00 P.M. Gathering Entertainment and Opening Session

Friday, November 20th

7:30 A.M.–11:00 A.M. Gathering, and General Session
11:15 A.M.–12:30 P.M. Concurrent Sessions and Workshops Round 1
12:30 P.M.–2:30 P.M. Lunch Break
12:30 P.M.–6:00 P.M. Sacrament of Reconciliation, Prayer Chapel, Adoration Chapel Available
1:30 P.M.–2:45 P.M. Concurrent Sessions and Workshops Round 2
3:45 P.M.–5:00 P.M. Concurrent Sessions and Workshops Round 3
5:30 P.M.–6:15 P.M. Daily Liturgy
5:00 P.M.–7:00 P.M. Dinner Break
6:30 P.M.–10:00 P.M. Gathering, Prayer and General Session

Saturday, November 21st

8:00 A.M.–10:30 A.M. Gathering and General Session
11:15 A.M.–12:30 P.M. Concurrent Sessions and Workshops Round 4
11:30 P.M.–6:00 P.M. Sacrament of Reconciliation, Prayer Chapel, Adoration Chapel Available
12:30 P.M.–2:00 P.M. Lunch Break (on own)
1:30 P.M.–3:00 P.M. Discernment Time Convention Center
3:30 P.M.–5:00 P.M. Comedy Club, Concert and Dance
5:00 P.M.–7:00 P.M. Dinner Break (on own)
7:00 P.M.–8:30 P.M. Gathering and Entertainment Sprint Center
8:30 P.M.–10:30 P.M. Closing Liturgy Sprint Center

Sunday, November 22nd

The AOB delegation will return to Baltimore

Baltimore NCYC Group Registration

2009 Participants

Parish/School Name: _____ Total number in Group: _____

Group Leader: _____ E-mail: _____

Work Phone: _____ Home Phone: _____

Our Parish/School is choosing: Delegation Package A Delegation Package B

NAME _____
Please circle all that apply male female youth adult

NAME _____
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ARCHDIOCESE OF BALTIMORE
DIVISION OF YOUTH & YOUNG ADULT MINISTRY
NCYC 2009 – Kansas City, Missouri
November 19th – 22nd, 2009

PERMISSION FORM AND RELEASE

Youth Name: _____ Home Phone: _____

Parent/Guardian Name: _____
(Please include first and last name of both Parent/Guardian)

Work Phone: _____ Other number: _____

Emergency Contact Name & phone number: _____
(This number will only be used in the event the Parent/Guardian cannot be reached)

Address _____

City

State

Postal Code

Social Security of Youth ____ - ____ - ____ Date of Birth: _____ Male Female (please circle)

In consideration of the wholesome recreational and learning experience in which my son/daughter will participate, I as parent or guardian of my son/daughter, do hereby agree to allow my son/daughter to accompany the youth ministry/campus ministry group of their parish/school to the National Catholic Youth Conference (NCYC) in Kansas City, Missouri from November 19th – 22nd, 2009.

I/we acknowledge receipt of the attached information sheet describing the planned activities.

In consideration of the opportunity for my son/daughter to participate in the program, I agree to **RELEASE AND HOLD HARMLESS AND INDEMNIFY** _____, (name of parish or school) the Division of Youth & Young Adult Ministry, the Roman Catholic Bishop of Baltimore and his successors, a Corporation Sole, and all their agents, servants and employees from any liability, claims, demands and causes of action arising out of or relating to any loss, damage or injury sustained in connection with or arising out of my son/daughter's participation in the program.

I hereby grant permission to any staff person to obtain medical care from a licensed physician, hospital, or medical clinic for my son/daughter in the event that I cannot be reached. **(Check one of the following:)**

I am covered by hospitalization and medical insurance under:
policy # _____ issued by _____

I do not have medical coverage and assume responsibility for the cost of hospitalization and medical care for my son/daughter.

I hereby grant permission to any staff person to provide the following over-the-counter drugs to my son/daughter if requested by my son/daughter (Check all that apply:)

Tylenol Benadryl Advil Sudafed Midol Kaopectate Neosporin Pepto Bismol

ADD any other medical information concerning medication, allergies, illness, etc.

(Please be specific when filling in this section)

ADD any dietary restrictions: _____

Parents/guardians of participants are advised that photographs or videotape of participants may be used in publications, websites or other materials produced from time to time by the Division of Youth and Young Adult Ministry or the Archdiocese of Baltimore. (Participants would not be identified, however, without specific written consent.) Parents/guardians who do not wish their child(ren) to be photographed or filmed should so notify the Division in writing. Please note that the Division has no control over the use of photographs or film taken by media that may be covering the event in which your child(ren) participate(s).

Date

Parent/Guardian Signature

Date

Parent/Guardian Signature

Child's Name