



ARCHDIOCESE OF BALTIMORE **INFORMATION PRIVACY STATEMENT**

The Archdiocese of Baltimore respects and protects the privacy rights of all individuals associated with parishes, schools, organizations, and/or workplaces falling within the auspices of the Archdiocese of Baltimore.

It is our intention that all non-public information is to be kept private and only to be used for purposes that fulfill the mission and direction of the Archdiocese of Baltimore. Reasonable steps will be taken to protect non-public information from unauthorized access, loss, misuse, disclosure, or alteration.

The Archdiocese may distribute aggregated statistical information for reporting purposes, but personally identifiable information will not be shared with third parties.

Individual privacy concerns should first be addressed with the individual's pastor, school principal, human resources manager, or agency manager. If the issue cannot be resolved, an inquiry may be made in writing to the Director of the Division of Information Technology for the Archdiocese of Baltimore.

If you believe that any of the information held by the Archdiocese is incomplete or inaccurate, you have the right to notify us and make any updates or corrections. To do so, contact the Archdiocese of Baltimore Division of Information Technology, 320 Cathedral Street, Baltimore, MD 21201 at 410-547-5305.

From time to time, this statement may be reviewed to ensure that it remains relevant and appropriate. To obtain a copy of this and other privacy related information, visit <http://www.archbalt.org/privacy>.